



Political Referendum Operations Partnership (PROP) Fund

APPLICATION FORM

Prior to completing this application, please carefully review the **PROP Policy**. This policy, which was revised by the IAFF Executive Board in December 2006, contains provisions that govern your affiliate's eligibility for PROP assistance.

I. Affiliate Information

Affiliate's Number _____ Date of Application _____

Affiliate's Name _____

Affiliate's Address _____

Affiliate's President _____

President's E-mail address: _____

President's Telephone Number _____ Fax Number _____

Affiliate's monthly dues: \$ _____

Monthly entry level wage of a full-time, paid, first-class fire fighter or comparable classification in your affiliate's membership: \$ _____

Our affiliate has established dues in an amount equivalent to at least one (1) percent of the entry level wages of a full-time, paid, first-class fire fighter or comparable classification in our membership: Yes No

If you answered "No" to the last question, do you believe there are extraordinary circumstances that would justify the IAFF Executive Board to excuse your affiliate from this policy requirement? Yes No

If "yes", please describe these circumstances below:

To meet the financial obligations arising from this matter, our membership approved the following assessments and/or conducted the other following fund raising activities (indicate dates, amounts and details):

Number of members in department: _____ Number of members in your affiliate: _____

Date of first charter: _____

Per capita last paid on (date) _____ for (month) _____ on (number) _____ members.

Our affiliate last raised dues on (date): _____

Our affiliate most recently submitted an audit to the IAFF on (date): _____

II. Reason for PROP Loan Request

In the space provided below, please explain your affiliate’s situation in detail, and set forth all grounds upon which you believe it would be entitled to a loan pursuant to the terms of the PROP Policy. Attach to this application any and all documents (strategic campaign plan, proposed budget, etc) that you believe support your request.

III. Amount of PROP Assistance Requested

Pursuant to the PROP Policy, a state or provincial association or a local affiliate that qualifies for a PROP loan is eligible to receive up to fifty thousand dollars (\$50,000)

Our state or provincial association or local affiliate requests the following loan amount from the PROP fund:
\$ _____

IV. Prior PROP Assistance

Pursuant to the PROP Policy loans are limited to no more than two (2) separate matters within a five (5) year period.

If PROP loans have been previously requested or received for a matter separate from the matter that is the subject of this application, please indicate the dates and amounts of such assistance.

Date: _____ Amount: \$ _____

Date: _____ Amount: \$ _____

Date: _____ Amount: \$ _____

V. Procedural Matters

Has your affiliate informed its IAFF District Vice President of all details and circumstances relating to this request? Yes No (If "yes," indicate the date: _____)

Please note that, pursuant to the PROP Policy, PROP applications must be submitted to the IAFF, in completed form, at least thirty (30) days prior to the beginning of the IAFF Executive Board meeting.

Applications received after the thirty-day deadline will not be heard until the following Executive Board meeting, unless the Executive Board waives this requirement because of "emergency" circumstances. For purposes of this deadline, "emergency" means a situation that could not possibly have been anticipated to arise by the affiliate prior to the thirty-day deadline.

VI. Signatures

We have read and are familiar with the PROP Policy. We believe that our affiliate meets the policy requirements for the loan requested, and, if awarded assistance under the PROP Policy, our affiliate agrees to abide by the Policy's terms and conditions.

President (Signature) _____ President (Print) _____

Secretary (Signature) _____ Secretary (Print) _____

Treasurer (Signature) _____ Treasurer (Print) _____

VII. District Vice President's Approval

This application should be **forwarded through your affiliate's IAFF District Vice President to the IAFF Governmental and Public Affairs Division and received by the Division at least 30 days prior to** the next Executive Board meeting. Additional pages may be attached if necessary.

Forwarded by District Vice President _____

District Number _____ Date _____

Does the IAFF District Vice President recommend this loan request? Yes No

Questions or Need Assistance?

If you have any questions or need help with your campaign, please reach out to the IAFF Political Department and request assistance [online](#) or email politics@iaff.org.