

CORONAVIRUS OUTBREAK



Submitting Requests for Resupply of Personnel Protective Equipment During COVID-19

The Federal Emergency Management Agency (FEMA)/Health and Human Services Healthcare Resilience Task Force has established that fire/EMS agencies are at the same level of priority for personal protective equipment (PPE) as hospitals, healthcare facilities and workers.

Resupply requests must be submitted through the process outlined below:

- 1. Submit requests for replenishment of PPE through your department's normal distribution supply chain.**
 - Fire departments may not receive entire requested orders as supply is limited.
- 2. To request supplies from state or federal resources (e.g., stockpiles or reserves), submit requests through your established local emergency management structure.**
 - Based on the structure in your state, your request may be processed through the emergency management chain or through the public health chain to state-level emergency management.
 - From the state-level, it will be transmitted to the federal level.
 - Final decisions for healthcare supplies are made by the Department of Health and Human Services, which orders distribution.
- 3. When submitting requests, indicate:**
 - Department
 - Specific material and quantity request
 - Detailed risk/exposure justification for the request
 - Inventory of current on-hand requested supplies
 - Burn rate of current supplies (how many used per day/week). Use this [CDC Burn Rate Calculator](#)
 - Other information pertinent to the request
 - Alternatives available and risks associated with pending gaps