Submitting Requests for Resupply of Personnel Protective Equipment During COVID-19

The Federal Emergency Management Agency (FEMA)/Health and Human Services Healthcare Resilience Task Force has established that fire/EMS agencies are at the same level of priority for personal protective equipment (PPE) as hospitals, healthcare facilities and workers.

Resupply requests must be submitted through the process outlined below:

1. Submit requests for replenishment of PPE through your department’s normal distribution supply chain.
   - Fire departments may not receive entire requested orders as supply is limited.

2. To request supplies from state or federal resources (e.g., stockpiles or reserves), submit requests through your established local emergency management structure.
   - Based on the structure in your state, your request may be processed through the emergency management chain or through the public health chain to state-level emergency management.
   - From the state-level, it will be transmitted to the federal level.
   - Final decisions for healthcare supplies are made by the Department of Health and Human Services, which orders distribution.

3. When submitting requests, indicate:
   - Department
   - Specific material and quantity request
   - Detailed risk/exposure justification for the request
   - Inventory of current on-hand requested supplies
   - Burn rate of current supplies (how many used per day/week). Use this [CDC Burn Rate Calculator](https://www.cdc.gov/coronavirus/2019-ncov/php/burn-rate-calculator.html)
   - Other information pertinent to the request
   - Alternatives available and risks associated with pending gaps