



**IAFF Motorcycle Group
Committee Meeting – Augusta 1st, 2023
1600 - 1815**

Committee Meeting Minutes

1. Chairman Walsh calls IAFF-MG Standing Committee Zoom Meeting to order.
2. Roll Call of Standing Committee Members

a. Present

Walsh	Crouse	Pricket	Roberts	Rooney
Weidner	Houston	Dillinger	Kuss	Rice
Manning	Lerma	Jareos	Krieger	

b. Absent

District 01 (Vacant) District 12 (Franklin) District 13 (Vacant)
District 15 (Perrier)

3. **IAFF-MG Membership & Dues Revenue Report [As of August 1st, 2023]**
 - a. IAFF-MG Membership = 873 members paid dues for 2023
 - b. IAFF-MG Dues Revenues Generated YTD = \$ 22, 112.50
4. **Standing Committee Appointments Status:** As of August 1st, 2023, sixteen (16) IAFF-MG Members have been recommended by their respective IAFF District Vice-Presidents to serve on the IAFF-MG’s Standing Committee. The General President stages of approving these recommendations. District(s) 1, 4 and 13 remain Vacant awaiting for recommendations from their District Vice-Presidents. These positions will remain vacant until filled.

Committee Meeting Minutes - Continued

GP's appointment letters are drafted and should be mailed out on/or before the end of August 2023.

State/Provincial Coordinator Appointments: DVP Walsh instructed all Committee members to get recommendations in for their respective State or Provincial Coordinators ASAP, by NLT August 15, 2023. Will need letters of interest from each one seeking appointment. E-mail to Walsh and Crouse for processing. Chairman Walsh will reach out to each IAFF DVP for their review, approval, or other recommendations. Once the DVPs sign off the recommendations they will be submitted to the GP's office for review and approval. Once approved, appointment letters will be sent out to our newly appointed State/Provincial Coordinators. Once appointed we will schedule a zoom meeting with them to discuss the relaunch of the IAFF-MG and our next steps.

- 5. Relaunch of IAFF-MG (Status Report):** The IAFF-MG New Policy has not yet been released by IAFF HQ. IAFF Staff is doing a final review for grammar, typos, and reformatting to fall in line with the IAFF's Policy Book. Once finalized, Chairman Walsh will forward to all Committee Members, it will be posted on our Webpage and Chairman Walsh will prepare and send out a blast e-mail to "all" IAFF-MG Members informing them of the MG Relaunch, outline the highlights of the new policy and include a final copy of the IAFFMG policy for their review and information. The IAFF-MG Policy Sub-Committee will be charged with developing new and/or revising IAFF-MG Policy as necessary. The Sub-Committee will also need to meet to update several policy that have not yet been included in the new policy. Committee Agenda forthcoming.
- 6. IAFF-MG New Webpage:** Status report provided by VC Crouse and who walked the committee through the beta site that is currently being updated by IAFF IT/PR Staff. Walsh/Crouse have provided staff with all of the new/updated information needed for the new webpage. Still working with IAFF SMART Staff to allow the IAFFMG to utilize the SMART Program for its administrative use for paying dues, one stop shop for IAFF-MG Member Data access (real time) and communicating with members.

The IAFFMG Communication Sub-Committee will be tasked with reviewing the webpage before launch to address security levels, content needs for the webpage and ensuring that all features are working as needed. We will continue pursuing including our e-mail system into the IAFF-MG webpage or having the IAFF issue e-mail addresses to Committee Members and Coordinators.

- 7. IAFF-MG Social Media Platforms:** Chairman Walsh discussed with the Committee the need to narrow down the IAFFMG's social media platforms to one FB Page for IAFFMG Members Only, one Twitter Account and one Instagram account. Delete any others that we may have. State/Provincial/Local Chapters can keep their own social media sites. To this end, the Communication Sub-Committee will be charged with this task to review the social media platforms and relaunch the ones we keep, and the Sub-Committee and other Standing Committee members will work together to keep these platforms updated.

Committee Meeting Minutes - Continued

8. **IAFF-MG Communications:** Chairman Walsh indicated that moving forward the IAFF-MG will be using e-mails to communicate with Standing Committee Members, State/Provincial Coordinators, and our members as necessary.
9. **IAFF-MG Quarterly Reports:** Chairman Walsh requested that all Standing Committee Members submit a quarterly “written” report on the IAFF-MG Activities going on in their respective Districts, to include information relating to rides going on in the district/states or local level, membership drive reports, current events and/or any other information that should be shared with the full committee. These reports should be provided to the Vice-Chair prior to each meeting, and they will be part of our meeting minutes and will be posted on our Webpage.

In addition, each sub-committee will need to provide a written report to the Vice-Chair prior to every meeting and be prepared to provide their respective reports to the full committee for their review/action.

10. **IAFF-MG 2023/2024 Budget: Quarterly Reports:** Chairman Walsh gave a status report of the IAFF-MG 2023/2024 Budget process. IAFF-MG fiscal year will be changed to October 1st, 2023, through September 30th, 2023. IAFF-MG Dues will be paid on the members “anniversary date” of when they joined the IAFF-MG (Member Since) date on the members card will be used. Blast E-Mail notice will be sent to all members in September 2023 and follow-up e-mail reminders will be sent out to those members that have not paid their 2023/2024 MG Dues. Reminders will stop after 90 days. Budget reports will be provided to the Committee quarterly and they will be posted on the IAFF-MG Webpage.

Chairman Walsh instructed the Budget & Finance Committee to meet ASAP, but NLT August 10th, 2023. VC Crouse will get with the Committee Chair to coordinate date/time for the committee meeting. An outline of the Committee Agenda will be provided to the members of the Committee as a starting point along with the DRAFT Budget Template we will be using for our 2023/2024 budget. The sub-committee will provide their report to the full committee for their review and action. Once approved, Chairman Walsh will provide to IAFF for inclusion in the IAFF’s 2023/2024 budget for IAFF Executive Board Approval.

Note 1: IAFF-MG Dues will increase in October 2024 not October 2023.

11. **IAFF-MG Event(s) 2023/2024:** Chairman Walsh discussed the need for the Committee to focus on doing more Regional/District/Local IAFF-MG Events/Rides to provide more local opportunities so members can participate in and to help with recruiting new members to the MG. Current Rally numbers show that our members just can’t or won’t take the necessary time to travel to the International Rallies. This direction is not intended to eliminate the International Rally, but to provide more local/short term events for our members to participate in.

Committee Meeting Minutes - Continued

In addition, Chairman Walsh held a general discussion about what our future rallies would look like and the possibility of having the rally in one location starting in 2025. No action was taken, and additional discussion will be had in the Event Planning Sub-Committee and with the Full Committee in future meetings. In the meantime, DVP Walsh instructed Crouse/Jareos to move forward with the IAFF-MG 2023/2024 Rally plans being held in the 14th District (Tennessee) and to bring back an outline of the Rally plan and budget to the Event Planning Committee for further discussion and to report back to the full committee at their September meeting.

Chairman Walsh instructed the Event Planning Sub Committee to meet ASAP, but NLT August 21st, 2023, to review and update Event Planning Form, Rally Bid Process, Waiver Statement & Signup Forms, process for obtaining Certificate of Liability for all events, develop online registration process for all Events and develop Event/Rally Budget Template.

12. **IAFF-MG Merchandise [Status Report]**; VC Crouse updated the Committee on the status of Financial Innovations relationship with the IAFF-MG, accessing the IAFF-MG owned merchandise and other IAFF-MG stock owned and in stock by FI.

We will “NOT” officially be using the service of Financial Innovations. Although the GP gave us a short-term opportunity to continue utilizing them, the contract sent to us from FI was worse than what we had and would not get GP approval. So, we have secured a new vendor to sell the IAFF-MG owned merchandise through the Vendors website that will link to our new webpage. This vendor will also work with us on adding New Merchandise to sell through this vendor [Pre-Orders Only]. The vendor is drafting a contract to present to the GP for his review/approval.

- a. VC Crouse will be picking up IAFF-MG Owned merchandise from FI Warehouse in RI on August 28th, 2023. This merchandise will be inventoried and delivered to the new vendor and our items will be added to the vendor’s website with a page for the IAFF-MG Gear. The link to the new IAFF-MG Store will also be embedded into the IAFF-MG Webpage.
- b. **IAFF-MG Colors (In Stock)**: The IAFF patches that make up our 3-piece colors that are currently owned by FI, will be sold through our webpage through the VC’s Office. Once a request for Colors is received, it will be reviewed and approved and then sent to FI for processing the sale directly with the member making the purchase while the existing supplies last. Hopefully our new patch vendor will be on board, and we will work out the process for buying/stocking and purchasing our colors. Newly made Colors will include the New Top Rocker.

Committee Meeting Minutes - Continued
Chris Prickett, Secretary

- c. **IAFF-MG Colors and Specialty Patches.** We are waiting for FI to provide us with the Artwork and Stich Count for our Colors and other associated patches. Once we obtain this information, we will be sending it out to two (2) vendors for their cost estimate. We are waiting for an RFP response from two (2) Union

13. **IAFF-MG Sub-Committee Assignments:** Chairman Walsh discussed the need for the Budget & Finance, Communications and Event Planning Committee(s) to meet as soon as possible to start working on the 2023/2024 IAFF-MG Budget, IAFF-MG events for 2023/2024 and finalizing our webpage and consolidation our Social Media Platforms so we have one Facebook Page, one Twitter account and one Instagram and other issues that fall within the purview of each committee.

To this end, the Chairman has instructed the Committee Chairs to setup dates/times for their respective committees. The VC will be sending out and outline of he Committee's agenda items [not all inclusive] for the committees review and action.

14. **Next Meeting(s) [TBD]**

- a. Budget Committee Meeting [Develop 23/24 Budget
Date/Time: August 11th, 2023 @ 1800 EST
- b. Event Planning Committee Meeting [2024 IAFF-MG Events]
Date/Time: TBD
- c. Communications Committee Meeting [Finalize Website Design & Consolidate Social Media Platforms]
Date/Time: August 10th, 2023 @ 1800 EST
- d. Policy Committee Meeting
Date/Time: August 16th, 2023 @ 11:30 EST
- e. Standing Committee Meeting [Progress Review/Reports from Committees]
Date/Time: August 27th, 2023, at 1300 est.

Note 2: To all Committee Chairs, please forward the proposed dates/times for your subcommittee meeting to the Chair, V-Chair & Secretary as soon as possible.