Main Narratives

*Element #1 Project Description (30%)

1a. Why does the department need the positions requested in this application? (2,000 characters)

1b. How will the positions requested in this application be used within the department (i.e., 4th on engine, open a new station, eliminate browned out stations, reduce overtime (provide additional details as to how this will occur))? (2,000 characters)

1c. What are the specific services will the requested positions provide to the department and community? (2,000 characters)

1d. Please describe how the awarding of this grant would enhance the departments ability to protect the critical infrastructure discussed in the Applicant Characteristics section of the application. (2,000 characters)

*Element #2 - Impact on Daily Operations (30%):

2a. How are the community and the current firefighters employed by the department at risk without the positions requested in this application? (2,000 characters)

2b. How will that risk be reduced if awarded? (1,000 characters)

*Element #3 - Financial Need (30%):

3a. Provide an income versus expenses breakdown of the current annual budget (2,000 characters)

3b. Describe the department's budget shortfalls and the inability to address the financial needs without federal assistance. (2,000 characters)

3c. Please discuss other actions the department has taken to meet their staffing needs (i.e., state assistance programs, other grant programs, etc.). (2,000 characters)

3d. How are other critical functions in your department affected without this funding? (2,000 characters)

*Element #4 - Cost Benefit (10%):

1a. Please describe the benefits (i.e., anticipated savings, efficiencies) the department and community will realize if awarded the positions requested in this application. (1,000 characters)

*Element #5 - Additional Information: If you have any additional information you would like to include about the department and/or this application in general, please provide below. (2,000 characters)

Additional Narratives Required

• Please provide details on the department's existing staffing model (i.e., number of shifts, number of positions per shift, contracted work hours, etc.) 3,000 characters

• Does your department utilize part-time paid firefighters? If Yes, please provide details on how the part-time firefighters are used within your department to include the number of part-time firefighters, the number of full-time, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs. 3,000 characters

• Does your department utilize reserve/relief paid firefighters? If yes, please provide details on how the reserve/relief firefighters are used within your department to include the number of reserve/relief firefighters, the number of full-time, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs. 3,000 characters

• Does your department have any rainy day funds, rainy day reserves, or emergency funds? 1,000 characters

• Briefly describe the departments hiring practices and timelines. 2,000 characters

• Is your request for hiring firefighters based on a risk analysis and/or a staffing needs analysis? 1,000 characters

• Does your department currently have a policy in place to recruit and hire veterans? 1,000 characters

• Is it your department's intent to sustain the positions filled under this grant after the completion of the period of performance? 1,000 characters