



INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS

Edward A. Kelly
General President

Frank V. Lima
General Secretary-Treasurer

Dear future IAFF affiliate,

The IAFF Constitution & By-Laws requires that all “local unions shall adopt a constitution or by-laws, supplementary to the Association’s Constitution & By-Laws which shall establish procedures for the conduct of the local’s internal affairs and business.” Following adoption by the Local union, but prior to printing or issuance, all Local constitutions or by-laws must be submitted to the General President for approval. In order for a constitution or by-laws to be adopted, the Local union membership must approve the document by a majority vote at a regular or special meeting or by a referendum ballot.

You must submit an adopted Local union constitution or by-laws with the charter application.

Enclosed, please find a sample constitution & by-laws. Many Locals find this booklet extremely helpful when drafting their own constitution & by-laws and many of them adopt the booklet in its entirety. This ensures compliance with the U.S. Department of Labor requirements, as well as consistency with the International’s Constitution & By-Laws.

The IAFF Constitution & By-Laws requires all affiliates to submit a current copy of their respective constitution & by-laws in a searchable electronic format (and every four years thereafter). An electronic version of the sample constitution & by-laws in a fillable PDF format is available upon request by emailing join@iaff.org.

Sincerely,

Edward A. Kelly
General President

Frank V. Lima
General Secretary-Treasurer

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