

W.H. "HOWIE"  
MCCLENNAN SCHOLARSHIP FUND



Providing an  
Education  
for the  
Children  
We Leave  
Behind





# W.H. "HOWIE" MCCLENNAN SCHOLARSHIP FUND



The W.H. "Howie" McClennan Scholarship is available for students planning to attend a university, accredited college or school of higher learning in the United States and/or Canada. The McClennan Scholarship is for the children (biological or legally adopted) of IAFF members who were killed in the line of duty. In order to qualify the applicant's parent must have been a member in good standing of the International Association of Fire Fighters at the time of death.

## I. Scholarship Awards

- The W. H. "Howie" McClennan Scholarship is awarded annually.
- Scholarship awards will be made on or before August 1st of each year. The Scholarship award year shall be defined as August 1st to July 31st.
- Scholarship recipients will be notified by letter from the General President of the IAFF.
- A scholarship recipient shall receive a maximum of one (1) scholarship per award year.
- A scholarship recipient shall be eligible to apply for renewal annually for up to four years providing that the applicant maintains satisfactory scholastic standards.

## II. Scholarship Application Process

- A. All applications and supporting materials must be mailed to the IAFF headquarters and be postmarked no later than **February 1st** prior to the scholarship award year. All applications and supporting materials will become the property of the IAFF.
- B. Scholarship applications and supporting materials postmarked after February 1st for any award year may be returned to the applicant.
- C. Application and supporting materials include:
  - A completed W. H. "Howie" McClennan Scholarship application form.
  - An official copy of the school transcript and grade report from the school currently attended or most recently attended. The official school transcript should list all grade points earned and academic course work completed to date.
  - A brief statement (about 200 words) prepared by the applicant indicating his/her reasons for wanting to continue their education.
  - Two (2) letters of recommendation. Letters of recommendation should be from a teacher, school administrator, counselor, clergy, work supervisor, or military supervisor (active, reserve or National Guard), who can address the qualifications and academic aptitude of the scholarship applicant. Letters of recommendation may not be from immediate family members, close family friends, blood relatives, or relationships by marriage.
  - A recent photo for the IAFF Charitable Foundation website to announce awardees (photo will only be used if selected).
- D. Applications must be submitted annually in order for the scholarship to be renewed.

## III. Educational Institution Classifications

- A. Eligible institutions of higher learning shall include any post-secondary institution requiring a high school diploma or Graduate Equivalent Degree (G.E.D.) for entry to include:
  - Any public or private four (4) year accredited college or university,
  - Any public or private two (2) year accredited college, or
  - Any public or private accredited Vocational-Technical College or Training Institution

## IV. Scholarship Award Disbursement

- A. Scholarship award money shall be deposited with the university, college or institution of higher learning to which the student is attending.
- B. The award money is credited to an account in the individual's name to be drawn upon for:
  - Fees or charges required for tuition.
  - Fees or charges for room and board while attending school, and
  - Expenses for text books, course work, lab fees and other materials as required by a course instructor (e.g., goggles, art/drawing supplies, glass slides, etc.) for required course assignments or projects.
- C. Scholarship awards are not transferable to another individual or institution and are forfeited by the recipient upon withdrawal from the institution or upon failure to meet the institution's appropriate standards of academic achievement, conduct, or character.
- D. When a recipient's diagnosed with a chronic or acute illness or traumatic injury which intervenes in his/her ability to enter or continue academic studies at the university, college or institute of higher learning, the payment of scholarship monies may be suspended for a period of twelve (12) months.
- E. In the event a scholarship recipient is being called to active duty under the United States Code Title 10, Title 32 or SAD, the scholarship award money shall be held by the IAFF for a period of not more than twenty-four (24) months, unless the time for active duty is extended by the military authority. Any scholarship award recipient discharged from the U.S. Armed Services or National Guard duty must reapply for reinstatement of the scholarship monies or the remaining portion of scholarship monies within ninety (90) days after separation from duty.



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## IAFF Charitable Foundation Efforts

The IAFF Charitable Foundation supports IAFF members and their families in their time of need, promotes fire and burn prevention, and advocates health and safety. Through the development of the W.H. "Howie" McClennan Fund, the IAFF offers a way for children who have lost a parent in the line of duty an opportunity to a post-secondary education by providing education-related financial assistance.

Scholarships are awarded annually. Each application is reviewed by the five-member board of directors and upon careful review, the applicant has the opportunity to receive an award of \$2,500 each year for up to four years.

*The IAFF Charitable Foundation is committed to making a positive impact in our community; donate now to this worthwhile cause.*

"I have never met a fire fighter who did not love his job. I would be proud to follow in my father's footsteps. I plan to use my time at school to explore my career options. No matter what career I decide to pursue, I know I would like to be of service to people, because I have learned from my experience in serving my community how rewarding it is to help others," Sean Sullivan, a first time scholarship awardee.

**Inquiries and Applications for  
The W. H. (Howie) McClennan Scholarship should be directed to:**

**W. H. (Howie) McClennan Scholarship**  
Office of the General President  
The International Association of Fire Fighters  
1750 New York Avenue, NW  
Washington, DC 20006

(202) 824-1551  
scholarships@iaff.org